

Pittsville School District NEWSLETTER

From the Desk of Superintendent Figueroa

Welcome, we are excited to have our students return to begin the 2019-2020 school year.

In the month of September, each household will be receiving a community survey to provide the School Board with information regarding opinions related to updating our Career and Technical Education (CTE) areas and other building/maintenance projects. Your opinions are needed to make the most informed decisions. Most people are not aware the District mill rate has decreased \$2.02 since the 2014-2015 school year, bringing it to last year's rate of \$8.63. (Mill rate is cost per \$1,000 of assessed property value.) The survey asks for your feedback on building a new Career and Technical Education Center, updating building systems, and addressing large maintenance projects. Information provided in the survey compares our mill rate to area schools, and gives a net average cost of differing levels of debt based on identified priority areas. All of the surveys will be due back September 30 and the data will be shared with the School Board at the regular October 14 meeting. Please complete the survey and mail it back, or follow the online access given in the survey.



The work being done in the CTE disciplines gives our students entry level advantages upon graduation. Some evidence of this would be twenty-two of our forty-four 2019 graduates earned industry recognized certification prior to graduation and 69 high school students who earned 178 college credits through our partnership with Mid-State Technical College. The growth of our CTE Academy and requests from local and regional employers for our students has steadily grown each year as we work to better prepare our students for life after high school.

Summer school was amazing and our students had exposure to courses we would not be able to offer during the regular school year due to scheduling, transportation, and of course weather. Each year, the staff reflects on the most recent experience and plans to make improvements for the next. Keeping kids the center in our decision-making process is a key element in how we work for continuous improvement.

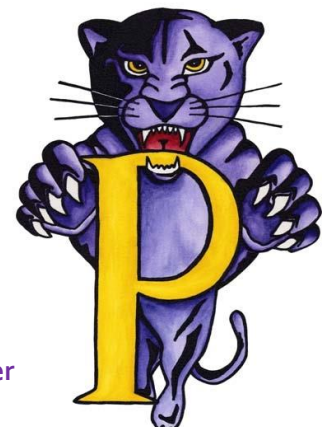
You will notice several changes throughout the district. The Pittsville Child Care Center (PCCC) is located in the previous 4-year old kindergarten/early childhood area and has direct access to an age appropriate playground area for 6-week to school-age children. The PCCC is fully licensed as are the staff who will be providing care and services for our smallest people in the building. The main playground swing sets and a jungle gym have been installed and are now up to state safety code. The elementary school primary wing hallway is now painted purple and white! Four-year old kindergarten and early childhood have moved to the south end of the primary wing. The elementary library has a new floor plan to maximize usable spaces for students. The high school had a few room changes and some spaces have been adapted to better serve the seating needs of students in classes and during lunch. The math and PE/health teachers worked on the alignment of state academic standards with their core areas by grade level. Many of our teachers spent the summer learning and planning for the upcoming school year and their students.

This summer, the District was awarded a \$75,000 mental health grant. This is a major achievement as there were \$80,000,000 of grant proposal requests, but only \$6,400,000 available to fund the grant requests. For the next two years, we intend to use it to provide a 6-8 grade guidance counselor, additional staff professional development, and student programming related to current societal trends and identified behaviors from the Youth Health Risk Assessment survey. We will have this person in place soon. Thank you to Emily Krystowiak for her vision and efforts in writing the grant.

Our best for their best.

Fig

"Children are our second chance to have a great parent-child relationship." ~Laura Schlessinger



NO SCHOOL DAYS

- Sep 2 Labor Day
- Nov 1 Teacher Inservice
- Nov 28-29 Thanksgiving Break
- Dec 24-Jan 1 Winter Break
- Jan 17 Teacher Inservice
- Feb 28 No School (Weather Day)
- Mar 20 Inservice
- Apr 9 No School (Weather Day)
- Apr 10-14 Spring Break
- May 25 Memorial Day

2019 – 2020 School Calendar

First Day of School – Sept 3 ✦ Last Day of School – May 22

The 1st Inclement Weather Day will not be made up by students or staff. If needed, February 28 will be used for the 2nd Make Up Day and April 9 for the 3rd Make Up Day.

PARENT/TEACHER CONFERENCES

Nov 7 and Nov 12 ✦ 4:00 -7:30 PM

- First QuarterSep 3 – Oct 31
- Second Quarter Nov 4 – Jan 16
- Third Quarter Jan 20 – Mar 19
- Fourth Quarter Mar 23 – May 22

AUGUST							SEPTEMBER							OCTOBER							NOVEMBER						
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DECEMBER							JANUARY							FEBRUARY							MARCH							
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APRIL							May							June							July							
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							31																					

Cancellations, Delays, Early Dismissal

If weather conditions are such that you think the school schedule may be interrupted, please listen to one of the stations listed below. Notification of cancellations, delays, or early dismissals due to inclement weather will also be made through the Pittsville School District’s SchoolMessenger alert system and on the District’s Facebook page. Parents should have an emergency plan for dealing with these situations for the safety and health of their children. Do not drop children off at school on mornings when school is to be delayed, as there is not supervision available on those days.

- WIFC 95.5 FM
- WOFM 94.7 FM
- WSAW TV-7
- WOSQ 92.3 FM
- WGLX 103.3 FM
- WAOW TV-9
- WEAU TV-13

Follow Us On

-  [Facebook - @PittsvilleWISD](#)
-  [Twitter - @PittsvilleWISD](#)
-  [Instagram - @pittsvillewisd](#)
-  [YouTube - PSD](#)

Volunteers contribute valuable services to the students and staff in the Pittsville School District helping in many different ways: classrooms, playgrounds, libraries, offices, field trips, team sports, and special projects. The School Board encourages the use of volunteers to enhance communication and cooperation between the students, staff members, and the community.

School Volunteers Policy 353.1

For the safety of our students, School Board Policy requires any parent or community member who wishes to provide volunteer services to the district to complete the volunteer application form annually. This includes all individuals who volunteer in the schools on a regular basis (whether academic, athletic/extra-curricular) and all volunteers who chaperone school- sponsored field trips. Forms must be submitted at least two weeks prior to the first time the individual volunteers. This policy does not apply to "incidental adult visitors" who visit school upon invitation by a staff member of the school for a specific limited purpose, including speaking to a class or assembly, judging an academic or extra-curricular competition, or giving a musical or theatrical performance. A background check will be completed on all volunteers.

To read the complete updated School Board Policy 353.1 on School Volunteers, please visit our website at www.pittsville.k12.wi.us.

School District of Pittsville VOLUNTEER APPLICATION

(Please print legibly and complete the entire form)

FOR OFFICE USE ONLY:

Background Check Date: _____

DL: _____ SO: _____ CCAP: _____

Accepted: Rejected:

Restrictions: No Field Trips Within Line of Sight
 No Driving No Handling of Money
 No Overnight Trips

All school volunteers must complete this application to volunteer in any of the schools of the School District of Pittsville. Please **PRINT** legibly and complete the entire form. For your safety, and that of our students, a **BACKGROUND CHECK** will be completed on all volunteers. Approved volunteers will need to be reapproved on an annual basis. A complete application form with an original signature and a copy of your legal/government issued photo ID, must be kept on file. **PLEASE ATTACH A COPY OF YOUR LEGAL/GOVERNMENT ISSUED PHOTO ID.**

* Required fields. The application cannot be processed without completion of these fields.

VOLUNTEER INFORMATION

* Legal Name as it appears on your photo ID (last, first, middle):		* Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	* Birth Date: / /	* Other Names Used:
* Street Address:		* Social Security No.:		* Home Phone No.: ()
P.O. Box:	* City/State:	* ZIP Code:	* Length of WI Residency:	
Other Phone No.:	* E-Mail Address:			
School where you will be Volunteering:	<input type="checkbox"/> Pittsville High School <input type="checkbox"/> Pittsville Elementary School	Students(s) Name:		

EMERGENCY CONTACT INFORMATION

Name:	Phone No.:
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PLEASE COMPLETE AND SIGN BELOW

The School District of Pittsville has a responsibility to its students, staff, and visitors. In this regard, all individuals desiring volunteer assignments in our facilities are required to complete a criminal history document. The School District of Pittsville reserves the right to refuse volunteer assignments to individuals convicted of offenses pursuant to Wisconsin state law. In the space provided below, please list all charges of criminal offense, whether adjudicated guilty or not, and whether the offense occurred in Wisconsin or in another state. Include all convictions of criminal traffic offenses, such as DUI, driving with a suspended license and careless or reckless driving. Also, include any sealed or expunged convictions and any convictions or confirmations of child abuse. In completing this public document, please understand the School District of Pittsville's sincere concern is for the safety of students, staff, and visitors.

* Have you ever been CONVICTED, as defined above, pled no contest, or had adjudication withheld in a criminal offense, felony, or misdemeanor OR are there any criminal charges now pending against you other than minor traffic violations? No Yes

* If yes, please show date of convictions, the town, city, state where it occurred, the arresting agency, the specific offense, and the disposition of the case (paid fine, guilty, nolo contendere, adjudication, PTI/PTD, etc.)

DATE OF CONVICTION	LOCATION/ARRESTING AGENCY	SPECIFIC OFFENSE	DISPOSITION

By signing below, I agree:

- To the rules and responsibilities of the volunteer assignment. I understand that all involvement with students shall be under staff supervision and is restricted to the school day, on school grounds, or a school-sponsored activity. My signature below certifies that I have reviewed the criminal statement and responded truthfully. **FALSIFICATION OR OMISSION ON AN OFFICIAL PUBLIC DOCUMENT IS A CRIMINAL OFFENSE AND CAN BE PROSECUTED, AND MAY CONSTITUTE GROUNDS FOR DISQUALIFICATION FROM BEING A VOLUNTEER.**
- I agree to maintain **CONFIDENTIALITY** of student's information.

* Volunteer Signature _____

* Date _____



School year 2019-2020
promises to be an adventure.

PHS Principal's Message

The year starts with a freshmen orientation kick off on Tuesday, August 27th, from 12 – 3:00 p.m. at PHS. The orientation will be led by upperclassmen student leaders. Freshmen should RSVP using the form on the High School homepage.

The first national test date for the ACT is September 14th. The deadline for registration is August 16th. Juniors should check their school email, or go to the HS webpage for further details regarding registration and reimbursement. If you are unable to take the September exam, you may register for the October exam. Mark your calendar! The STATE-WIDE ACT IS MARCH 3, 2020!

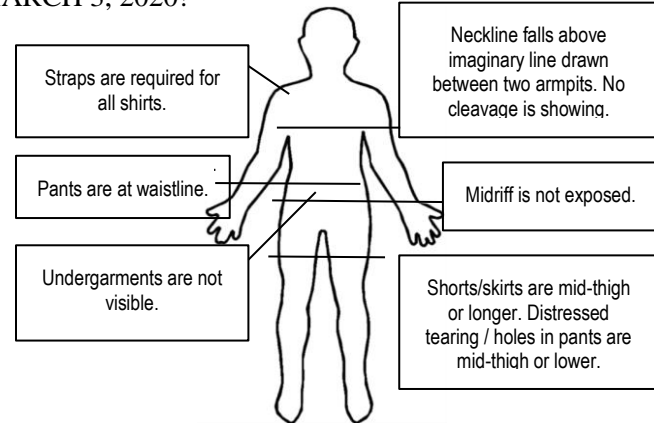
Remember the school day begins at 7:50 a.m. and ends at 3:10 p.m. We are done with “snow days make up time!” The blocks are once again 85 minutes long, with the exception of the first block which has an extra five minutes built in for the Pledge of Allegiance and Announcements. Please be mindful of the dress code when doing your back-to-school shopping. Midriffs must be covered, and tears in jeans need to be mid-thigh or lower. The full dress code can be found in the student handbook located on the high school webpage.

Parents, a really useful APP is LIFE360. LIFE360 is free and provides the location of cell phones in your family circle within an accuracy of a few feet. You can also track the top speeds traveled by the other cell phones in your circle, as well a location history. Cell phone use at the high school is limited to between classes and lunch, unless specifically used for instructional purposes. Phones should be on silent, no vibrate mode, and left out of sight. There are no cell phones to be out, or visible, or in use bell to bell. Teachers may choose to ask for a cell phone if it is out during class, and it is expected the student turn the phone over. The phone will be returned at the end of the class period. If a phone is not surrendered when requested by a teacher, then the phone will go to the office, and be returned at the end of the day.

There are new spaces in the high school! A cafe counter (repurposed from the computer lab) and new stools are located in the “Sun Room”, the Distance Learning Lab has a new look and doubles as a collaboration space, the “old computer lab” is now a swing space classroom that seats 23 students, Family and Consumer Sciences is getting safer tables and chairs for eating spaces, and the former “health” room is transformed into a multi-purpose classroom complete with mirrors, yoga mats, and other fitness equipment previously unused from the “PEP” grant. This will be an exciting, innovative classroom space for many types of active learning; from group fitness, to fundraising, to classroom mindfulness and differentiation.

Bring on School Year 2019 - 2020!

Dr. Porter



Summer School Weight Training Class

Mr. Rayburn's Weight Training summer school class has been hard at work the past few months in preparation for their upcoming athletic seasons. Pictured here are two very dedicated freshmen boys pushing through a chest and shoulder workout.



Tyler Gardner Named National Finalist of Forestry Management and Products SAE Proficiency FFA Award

DATELINE (Friday, Aug. 9, 2019) – The National FFA Organization announced today that Tyler Gardner from the Pittsville FFA was selected as a national finalist for the National FFA Proficiency Award in Forest Management and Products. Gardner is one of only four people chosen to compete for this award at the national finals to be held at the 92nd National FFA Convention & Expo in Indianapolis this fall.

The proficiency awards recognize outstanding student achievement in agribusiness gained through establishment of a new business, working for an existing company, or otherwise gaining hands-on career experience. The Forest Management and Products award is one of 47 proficiency program areas FFA members can participate in to develop valuable experience and leadership skills at the local, state and national levels. Descriptions of each proficiency award area are available at FFA.org/proficiency. Gardner, a member of the Pittsville FFA Chapter, became eligible for the national award after winning the Wisconsin state FFA competition earlier this summer. All National Finalists and National Winners will be recognized during a special ceremony at the National FFA Convention & Expo. This award is supported by John Deere.

The National FFA Organization provides leadership, personal growth and career success training through agricultural education to 653,359 student members who belong to one of 8,568 local FFA chapters throughout the U.S., Puerto Rico, and the U.S. Virgin Islands. The organization is also supported by 344,239 alumni members in 2,051 alumni chapters throughout the U.S.



Pep Club brings New Opportunities for Spirit Wear

Watch for the table of Pittsville Panther t-shirts during the Elementary Meet and Greet on August 27. There will be t-shirts of all sizes available for \$10 as well as a variety of other assorted items at other prices. Join in with school spirit and wear your Panther Pride the first week of school. There will be an on-line fall spirit wear order opportunity beginning August 27, as well. All items ordered on-line by mid-September will be delivered by Homecoming, October 11. Watch for the link on the Pittsville High School web page coming soon. There will be a second opportunity to order on-line with a delivery date prior to Christmas break.

Catch the SPIRIT with a new Pittsville Panther item, BLANKETS!!! Spirit blankets will be available at our home football games (August 17 and 30, September 6 and 20). They are large, fuzzy, and warm but limited in numbers. Our lighter blankets will sell for \$50 while the heavier blanket will be available for \$70. Again, we have a limited number of these new items so don't wait for the cold temperatures. Pick one up and be prepared for those later and cooler games. These blankets could bring warmth to those early track, baseball, and softball competitions too.



Greetings from the
Elementary School!

PES Principal's Message

Welcome to the 2019-2020 school year. I am excited for the students to be back. It's going to be a great learning year. We made some classroom changes this summer, so please make sure to explore each of the hallways to see where our teachers have moved to!

I am very excited to announce that we are doing Online Verification this year. By doing this process online, it will reduce the amount of paperwork you have to complete the first day of school. Everyone is required to participate in this process, so if you have any questions or concerns please contact myself at 715.884.5219 or the Elementary School Administrative Assistant, Karen Garrels, at 715.884.2517. We both will gladly assist you in any way we can. There will be laptops available in the office during Meet and Greet if you need help.

Meet and Greet will be on Tuesday, August 27th from 5:00 - 7:00 p.m. Please stop in during this time to meet the teachers, bring supplies in, and enjoy a special treat! Make sure to stop into the cafeteria to learn about opportunities for the students. You can pre-order your yearbook and save money! If you order before September 21st, the cost is \$20. If you order after September 21st, the price is \$25. You can bring cash or check.

If you need assistance providing your child with school supplies, please email Ms. Raygo at raygoash@pittsville.k12.wi.us or call 715.884.2517 extension 146. If you are a member of a group that offers opportunities to our students and would like to set up a table in our cafeteria during Meet and Greet, please contact me (for example, Scouts, 4H, etc.). Meet and Greet would be a great opportunity for your group to connect with families.

I am excited to introduce our new staff this year. We welcome Mr. Matt Andres, Food Services Director; Mr. Nick Bertino, Grades 5-12 Band Teacher; and Mrs. Cheryl Huser, Food Service Cook. I hope they will enjoy being part of our school family just like I do.

I hope everyone had a wonderful summer and I look forward to seeing you all very soon!

Sincerely,

Mrs. Friday and Staff

Important Dates to Note:

Aug 27 - Meet and Greet, 5:00 - 7:00 p.m.

Sept 3 - First Day of School

Sept 5 - Picture Day

Oct 16 - Retake Picture Day

Nov 1 - No School for Students

Nov 7 & 12 - Parent/Teacher Conferences, 4-7:30 pm

Nov 28 & 29 - No School (Thanksgiving Break)

To access the entire school calendar, please go to our district website.

Summer School





Low Lunch Balances

Accounts below \$25.00 will be notified weekly through the Pittsville School District's SchoolMessenger alert system. The notice explains that your family food service funds are running low and money should be added as soon as possible.

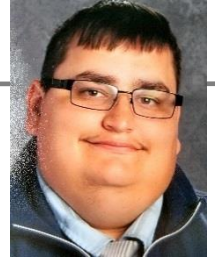
If a family account gets below zero, a notice will be sent out stating if the amount due is not paid in three working days, your children will no longer be able to participate in the breakfast and/or lunch program. If no money is received, a note will go home explaining the account is closed and Pittsville Schools will no longer be providing breakfast, lunch, or milk. It is then the parent's responsibility to provide their child with a lunch from home. Once money is added, your children may again participate in the school's food service programs.

Here are a few tips to insure your family food service account is up-to-date and in good standing.

- Check with your answering machines and email to see if your family received an alert message concerning a low lunch balance.
- If you received a notice, please send payment as soon as possible.
- When sending in a payment, please include your family name and amount sent.

Nutrition Nuggets:

News from our Food & Nutrition Services Department



Welcome Back Students and Staff

Dear Families,

Welcome to the 2019-2020 school year! I would like to introduce myself as the new Food Service Director for Pittsville School District. I possess almost 20 years of experience working in the food service field, as well as holding an Associate's Degree in Culinary Arts, with the last 6 years being the Food Service Director within the Nekoosa School District.

I am very passionate and committed to working with students and families and hope to meet everyone in person as the school year moves forward. We will be looking for ways to improve our Nutrition Services for our students, staff and, community. My door is always open and I welcome your input. Please feel free to reach out to me to discuss any concerns, suggestions, or ideas to help improve our services. I look forward to meeting you and working closely with the staff, students, and families of the Pittsville School District.

Sincerely,

Mr. Matt Andres

andremat@pittsville.k12.wi.us

MENUS ARE AVAILABLE ONLINE AT WWW.PITTSVILLE.K12.WI.US.

Free or Reduced Lunch Applications

Your children may qualify for free meals or reduced price meals. To apply, complete a Free and Reduced Price School Meals Application. Use one application for all students in your household. Be sure to fill out all required information and return the application to Matt Andres, Food Service Director, 5459 Elementary Avenue, Suite 1, Pittsville, WI 54466. The free or reduced lunch program not only benefits families but it also helps your school. Your application is completely confidential. If you did not receive a copy in the mail, the applications are available online at www.pittsville.k12.wi.us and in your school offices.



Offer Versus Serve: What Does This Mean?

Each student has the right to decline certain food items at Breakfast and Lunch. Every student may select a full meal of all four items at Breakfast or all five components at Lunch. A food item is a specific food offered. A food component is one of the required food groups (fruit, vegetable, grains, meat/meat alternate and milk). The Healthy, Hunger-Free Kids Act requires that students must select at least 1/2 cup of fruit or vegetable at Breakfast in addition to other items or components.

Parents can make online payments from home or work, 24/7. If their child's food service balance is low, it only takes a few minutes to add money to it using their VISA or MasterCard credit or debit card (NOTE: your credit card will be charged \$2.50 for the convenience of making an online payment). Payments are made through the student's Skyward Family Access account.

- Visit our district website www.pittsville.k12.wi.us
- From the left side menu click on Skyward > Family and Student Access
- Log in to Skyward Family Access (you will need your Login and Password)
- Select "Food Service" from "General Information" menu on the left
- View Balance and select "Make Online Payment"
- Enter payment amount and select "Pay with RevTrak"
- Verify payment amount and select "Go to Checkout"
- If a new customer, select "I am a new customer" and enter your email address. If a returning customer select "I am a returning customer."

Online Payments are Easy and Convenient

Pittsville School District uses Skyward Family Access & RevTrak® for its online payment services.

Breakfast Encourages Students to Thrive!



Breakfast is served daily at school! School breakfast will give your child a healthy start to the day and is affordable, too. If you qualify for free or reduced price school lunch, you also qualify for the breakfast program with no additional paperwork.

Five reasons to eat school breakfast:

1. Fuels the brain to get focused for learning.
2. Convenient and easier than making breakfast on your own, or stopping somewhere on the way to school.
3. Time to catch up with friends.
4. Packs a nutritional punch and guaranteed to have whole grains, fruit, and milk.
5. Good breakfast = good mood!!!!

Don't forget to fill out a Free and Reduced Meal Application for the 2019-2020 school year. Benefits do not transfer from year to year.

**IMPORTANT
REMINDER**

Preparing Your Student for a Positive Meal Experience Each Day!

Food and Nutrition Services suggest that you sit down and review the monthly Breakfast and Lunch menu with your child. Discuss with your student about the meal choices. After talking about it, come to an agreement for each meal and have your child circle the selections. Studies have shown that when you involve children in the decision making process, they are much more likely to actually perform the desired activity. In this case, that means selecting their own healthy meals and enjoying it when they get to eat at school each day!

2019-2020 MEAL PRICES

4K- Grade 3 Lunch	\$2.40
Grade 4-8 Lunch	\$2.80
Grade 9-12 Lunch	\$3.25
Adult Lunch	\$3.90
Reduced Lunch	\$.40
Milk	\$.30
4K-Gr 12 Breakfast	\$1.00
Adult Breakfast	\$2.00
After School Snack	\$.50

After School Snack for Free/Reduced Students is FREE.

State Statutes requires that notice be provided to parents annually on a number of issues of importance regarding your student(s). Please review the enclosed information carefully. If you have any questions regarding the content, please contact your child's building principal.

STUDENT ACADEMIC STANDARDS (Policy 313). State law requires the District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography, and history that have been adopted by the School Board and that will be in effect during each school year. The School District of Pittsville will continue to implement the Wisconsin Academic Standards and are available on the district website. Electronic links to the detailed version of the applicable standards are provided at <http://dpi.wi.gov/standards>.

SCHOOL ACCOUNTABILITY REPORT. Each public school in the state is required by Section 115.385(4) of the state statutes to provide a copy of the school's accountability report that is published by the Wisconsin Department of Public Instruction (DPI) to the parent/guardian of each student enrolled in or attending the school. You can find information on the Pittsville School District at www.pittsville.k12.wi.us or at <http://dpi.wi.gov/wisedash>.

EDUCATIONAL OPTIONS (Policy 342.6). School boards are required a description of the educational options available to the children residing in our district, including public schools, private schools participating in parental choice programs, charter schools, virtual schools, part-time and full-time open enrollment, Early College Credit Program, Technical College Course Program ("Start College Now"), and options available for home-based private educational program students. This description will be posted on the district website at www.pittsville.k12.wi.us.

SCHOOL AND SCHOOL DISTRICT PERFORMANCE REPORT. Annually, by January 1, each school board is required by section 115.38 of the state statutes to notify the parent/guardian of each student enrolled in the school district of the right to request a school/school district performance report. Also, annually by May 1, each school board must, upon request, distribute to the parent/guardian of each student enrolled in the school district (including students enrolled in district charter schools) a school/school performance report that includes: (1) indicators of academic achievement; (2) other indicators of school/school district performance (dropout, attendance, retention, graduation rates), truancy, % of students participating in extracurricular/community activities and advanced placement courses, % of graduates entering the workforce; (3) student suspension/expulsion related date; (4) staffing and financial data information; (5) number and % of resident students attending a course in a nonresident school district, number of nonresident students attending a course in the school district, and the courses taken by those students; (6) method of reading instruction used in the school district and the textbook series used to teach reading in the school district. The report must also include a comparison of the school district's performance in items (1) through (3) with the performance of other school districts in the same athletic conference. Information on the School and School District Performance Report can be found on the district's website at www.pittsville.k12.wi.us.

STUDENT ASSESSMENTS (Policy 346). The Pittsville School District annually administers the following examinations: Grade 3-8 English Language Arts and Mathematics, Grade 4 and 8 Wisconsin Forward Exam Science, Grade 4-8-10 Wisconsin Forward Exam Social Studies, Grade 9 and 10 ACT Aspire, Grade 11 ACT and Work Keys. Your child's teacher will give you exact dates and information about the assessments.

GENERAL Student NONDISCRIMINATION (Policy 411). It is the policy of the Pittsville School District, pursuant to state and federal laws and regulations, that no person may be denied admission to any public school in this District or be denied participation in, be denied the benefits of, or be discriminated against in any curricular (which would include all Career and Technical Education opportunities), extra-curricular, pupil service, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, any physical, mental, emotional, or learning disability or any other legally-protected status or classification as required by S. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973. The District encourages informal resolutions of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Pittsville School District. Any questions concerning this policy should be directed to: Rod Figueroa, District Administrator, School District of Pittsville, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466, 715-884-6694.

STUDENT NONDISCRIMINATION IN RELATION TO CAREER AND TECHNICAL EDUCATION. As required by C.F.R. 34, Appendix B to Part 100, this notice shall serve to advise students and parent/guardians that all career and technical education programs offered by the School District of Pittsville will be available without regard to a person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, any physical, mental, emotional, or learning disability or any other legally-protected status or classification as required by S. 118.13, Wis. Stats. The School District of Pittsville offers a variety of career and technical courses for grades 7-12. These courses offer opportunities for students to explore technology, trade and industrial, agriculture, business, marketing/entrepreneurship, family and consumer science, and health science. The admission criteria or pre-requisites for the career and technical education courses offered in grades 9-12 can be found in the PHS Course Handbook located on the district website at www.pittsville.k12.wi.us. The person designated to coordinate district compliance with nondiscrimination laws: Rodney Figueroa, District Administrator, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466, 715-884-6694. Lack of English language skills will not be a barrier to admission and participation.

STUDENT RELIGIOUS ACCOMMODATIONS (Policy 381.1). Students may be excused from a classroom activity or from portions of the established course of instruction where the instructional content would violate the child's religious beliefs. Students may be required to complete an alternative assignment or course of instruction to meet course requirements. Questions or complaints concerning accommodations should be directed to the student's teacher or building principal.

EDUCATION OF HOMELESS CHILDREN AND YOUTH (Policy 411.2). The McKinney-Vento Act defines children and youth who are homeless (21 years of age and younger) as children and youth who lack a fixed, regular and adequate nighttime residence and includes children and youth who are: sharing the housing of other persons due to loss of housing, economic hardship or a similar reason (sometimes referred to as double-up); living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations; living in emergency or transitional shelters; abandoned in hospitals; living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodations for human beings; living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; awaiting foster care placement; or migratory children who qualify as homeless because the children are living in circumstances described above.

If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the Pittsville School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:

- The child/youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (i.e. academic records, immunizations and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.
- Homeless children and youth are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
- Meaningful opportunities for parents to participate in the education of their children including special notices of events, parent-teacher conferences, newsletter, and access to student records.
- Immediate enrollment and transportation to the school of origin, "School of Origin" is defined as the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions

Please contact Dr. Cynthia Porter, homeless liaison for the Pittsville School District, at 715-884-6412 for additional information about homeless issues.

STUDENT PRIVACY/SURVEYS (Policy 333.1). The school board respects the privacy rights of parents and their children. No student shall be required to participate in any survey associated with a school program or the district's curriculum, or which is administered by a third party in the school, if the survey includes one or more of the following items:

- 1) Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information (otherwise providing that information to others for that purpose.)
- 2) The administration of any survey containing information related to one or more of the following items:
 - political affiliations or beliefs of the student or the student's parent;
 - mental and psychological problems of the student or the student's family;
 - sex behavior or attitudes;
 - illegal, anti-social, self-incriminating, or demeaning behaviors;
 - critical appraisals of other individuals with whom students have close family relationships;
 - legally recognized privileged or analogous relationships such as those of lawyers, physicians, and ministers;
 - religious practices, affiliations, or beliefs of the student's parents; or
 - income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

- 3) Any non-emergency, invasive physical examination or screening that is: (a) required as a condition of attendance, (b) administered by the school and scheduled by the school in advance, and (c) not necessary to protect the immediate health and safety of the student or other students.

The building principal shall notify parents/guardians at the beginning of each year of the specific or approximate dates during the school year when such survey activities are scheduled involving their children. Parents/guardians shall be given the opportunity to request that their child not participate in a survey containing the above information. If a survey containing the above information is funded in whole or in part by a program administered by the U.S. Department of Education, written consent shall be obtained from the student or, in the case of a minor student, the student's parent/guardian before the student participates in the survey.

Parents/guardians may, upon request, inspect a survey containing any of the above information and any survey created by a third party before the survey is administered or distributed to a student. They may also request to inspect any instructional materials used in connection with the survey or any instructional material used as part of the educational curriculum for the student. Requests to inspect a survey or instructional materials should be made to the building principal or his/her designee. Survey inspection requests should be made prior to the date in which the survey is scheduled to be administered to students. The principal or designee shall respond to such requests without delay.

HUMAN GROWTH AND DEVELOPMENT (Policy 341.31). The Pittsville School District provides instruction in human growth and development throughout the K-12 curriculum. No student may be required to take any or all instruction in this area if the student's parent/guardian files with the teacher or school principal a written request that the student be exempted. Students exempted from such instruction will still receive instruction in the subject areas described in sections 118.01(2)(d)2c and 8 of the state statutes. Information on complete curriculum and instructional materials can be requested by contacting your child's principal.

SPECIAL EDUCATION. Upon request, the Pittsville School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district. A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides. Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting the Director of Special Education, Pittsville School District, at 715-884-2517 or by writing him/her at 5459 Elementary Avenue, Suite 1, Pittsville, WI 54466.

SPECIAL NEEDS SCHOLARSHIP PROGRAM. Under the Special Needs Scholarship program and as further specified in state law, a child with a disability who has been denied the opportunity to attend a nonresident school district under the full-time open enrollment program may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend an eligible private school that is participating in the Special Needs Scholarship Program. This is a state-administered program. A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI. The Special Needs Scholarship Program is further defined under section 115.7915(5) of the state statutes. Additional information about the program should be available on the website of the Wisconsin Department of Public Instruction: <http://dpi.wi.gov/>.

TITLE I PROGRAMS/TEACHER/PARAPROFESSIONALS QUALIFICATIONS. The School District of Pittsville receives federal Title I program funds under the Elementary and Secondary Education Act (ESEA).

Parental Involvement Policy (811) The Board of Education believes that the education of each student is a responsibility shared by the school as well as parents. The Board recognizes the need for a constructive partnership between the district and parents that provides for two-way communication and fosters educational support for students and parents. In this policy, the word "parent" also includes guardians and other members of a student's family involved in the student's education. In keeping with these beliefs, it is the intention of the district to cultivate and support active parental involvement and to set and realize goals for parent-supported student learning. To that end, the district shall:

- 1) Keep the citizens of the district regularly and thoroughly informed through all channels of communication on all policies, programs, and planning of the district, and to carry out this policy through its own efforts and through the offices of the district administrator and building principals.
- 2) Consult with and encourage parents to share in school planning and in the setting of objectives through participating in school advisory committees.
- 3) Help parents understand the education process and their role in supporting student achievement.
- 4) Inform parents of school choices within the district, including but not limited to, information about open enrollment, choice programs, and charter schools.
- 5) Provide opportunities for parents to be informed about their student's progress toward attaining proficiency on state and district content standards through written materials and public meetings. Information shall explain how the student's progress will be measured and how parents will be informed of such progress. This information shall also be provided to the building level and district committees.
- 6) Provide appropriate avenues for parents to find support in their role.
- 7) Encourage organizations for parents at each school building as well as at the district level. The organizations shall receive information concerning district and school activities and shall have opportunities for input into district decisions as appropriate.

Professional Qualifications of Teachers and Paraprofessionals. In accordance with federal law requirements, we are informing you that you may request information regarding the professional qualifications of your child's classroom teachers, including the following: 1) whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction, 2) whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived, and 3) is teaching in the field of discipline of the certification of the teacher. You may also request information regarding whether your child is being provided services by a paraprofessional(s) and, if so, the qualifications of any paraprofessional providing services to your child. Requests for teacher and paraprofessional qualification information should be directed to [identify the person/position and contact information] at the school. The requested information will be provided to you in a timely manner.

Student Assessment Information. Districts receiving federal Title 1 program funds are required by the ESEA (Elementary and Secondary Education Act) [20 U.S.C. 6312(e)(2A)] to notify parents of each student attending any school receiving such funds that the parents may request information regarding any state or local school district policy (Policy 346 and 346 Exhibit) regarding student participation in any assessments mandated by law and by the district.

Student Achievement Level and Academic Growth on State Academic Assessments. Each school receiving Title 1 funds is required by the ESEA (Elementary and Secondary Education Act) [20 U.S.C. 6312(e)(1)(B)(i)] to provide each individual parent of a child who is a student in such school, information on the achievement level and academic growth of their child, if applicable and available, on each of the state academic assessments.

District Report Card. District receiving federal Title 1 program funds are required by the ESEA (Elementary and Secondary Education Act) [20 U.S.C. 6311(h)(2)] to prepare and disseminate an annual school district report card that includes designated information on the district as a whole and each school served by the district. Pittsville School District's report card can be found at <https://apps2.dpi.wi.gov/sdpr/spr.action>.

PROGRAMS FOR ENGLISH LANGUAGE LEARNERS (Policy 342.7). Parents/Guardians of limited English Proficiency (English Learners) students participating in a language instruction program shall be notified, no later than 30 days after the beginning of the school year, of the following:

- 1) The reason for the identification of their child as an English Learner and in need of placement in a language instruction educational program.
- 2) The child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement.
- 3) The methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction.
- 4) How the program in which their child is, or will be, participating will meet the educational strengths and needs of their child.
- 5) How the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation.
- 6) The specific exit requirements for the program, including the expected rate of transition from the program into classrooms that are not tailored for English learners, and the expected rate of graduation from high school.
- 7) In the case of a child with a disability, how the program meets the child's individualized education program (IEP) objectives.
- 8) Information pertaining to parental rights to enroll or remove a child from the language instruction program. WI State Statutes 115.96(2)

EDUCATION FOR EMPLOYMENT PROGRAM. PI-26 or Education for Employment (E4E) is a WI State Law that requires all school districts to develop a plan to "prepare elementary and secondary pupils for employment, to promote cooperation between business and industry and public schools, and to establish a role for public schools in the economic development of Wisconsin." The Pittsville School District has developed a diverse plan that utilizes input from district staff and community stakeholders. The plan is an important aspect of academic and career planning at Pittsville School District

and insures that all students will graduate prepared with knowledge and skills to enter the workforce. It is the goal of Pittsville School District to offer rigorous and relevant career related opportunities for students in K-12. Pittsville School District will work with local and regional partners to ensure that each student graduates with an array of experiences in the world of work. The complete plan can be found on the district website at www.pittsville.k12.wi.us.

ACADEMIC AND CAREER PLANNING SERVICES FOR STUDENTS. Pittsville School District offers Academic and Career Plan (ACP) to all students in grades 6-12 through a program called "Career Cruising". "Career Cruising" provides students with individualized support to assist them with completing and updating his/her ACP, and provides opportunities for self-exploration, career exploration, and career planning. The ACP will be incorporated as an integral part of the overall college and career readiness plan by training staff in the ACP implementation and delivery model. Please visit the district's website to find out how to access this program, where you will also find contact information for your student's individual adviser.

STUDENT ATTENDANCE (Policy 431). The Board of Education recognizes the positive relationship between regular school attendance and success in school and employment. If student learning and growth are to take place, parents/guardians, students, and school personnel must recognize their responsibilities to assure regular attendance. Regular school attendance is expected of all students. State law requires every student between six and 18 years of age to be in school attendance unless he/she: 1) is excused temporarily for physical or mental reasons, or other reasons defined by the Board; 2) has been excused by his/her parent/guardian prior to an absence in accordance with state law; 3) has graduated; or 4) has been authorized to attend an alternative educational program.

It is the responsibility of any person having under his/her control such a student to ensure regular attendance during the full period and hours that school is in session until the end of the quarter or semester of the school year in which the student becomes 18 years of age. Procedures shall be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures shall be in accordance with state law and the District's truancy plan and shall be approved by the Board. The District shall not deny student credit in a course or subject solely because of a student's unexcused absence.

PROGRAM OR CURRICULUM MODIFICATIONS. School districts are required by section 118.15(1)(f) of the state statutes to notify students and their parents/guardians of the following at the beginning of the school year: (1) their right to request the school board to provide the student with program or curriculum modifications as outlined in section 118.15(1)(d) of the state statutes; and (2) the decision-making process used in responding to such requests under sections 118.15(1)(dm) and (e) of the state statutes. Please contact your child's building principal if you would like more information or to make a request for modifications.

USE OR POSSESSION OF ELECTRONIC COMMUNICATION DEVICES (Policy 443.5). The School District of Pittsville may prohibit pupils from using or possessing electronic communication devices such as cell phones while on premises owned, rented, or under control of the School District. This policy may allow for the use or possession of such a device by a pupil when the Principal determines that the device may be used or possessed for medical, school, educational, vocational, or other legitimate use. Annually, each student in the Pittsville School District shall be informed of this Board of Education policy. Electronic communication devices such as cell phones will be confiscated if the device is being used in a manner that is contrary to the Student Handbook guidelines. Laser beam pens or similar devices are also prohibited.

STUDENT BULLYING (Policy 411.1). Harassment and/or bullying of students will not be tolerated in the Pittsville School District, which includes any property or vehicles owned, leased, or used by the schools. The School Board considers these actions to be detrimental to the health and safety of students, and disruptive to the educational environment.

The educational environment is defined as consisting of every activity under the supervision of each school. For purposes of this policy, harassment and /or bullying are defined as any conscious, willful, or deliberate act or attempted act, through the use of words or actions, which are intended to cause physical injury, emotional distress/suffering or property damage or which impact the learning environment.

Harassment and/or bullying could include acts motivated by, but not limited to, hostility toward the victim's real or perceived sex, race, color, national origin, ancestry, creed, pregnancy, marital status, sexual orientation, gender identity, social, socio-economic or family status, physical attributes, disability/handicap, or any other basis protected by state or federal law. Examples of acts of harassment and/or bullying include physical intimidation, force or assault, humiliation, bigoted epithets, vandalism, extortion, oral or written threats, taunting, put downs, name calling, threatening looks or gestures, false accusations, social isolation, retaliating against another student for reporting harassment or bullying, or any other behavior that substantially interferes with a student's school performance or creates an intimidating, hostile, or offensive school environment.

All forms of harassment in cyberspace commonly referred to as cyber bullying are unacceptable and viewed as a violation of this policy. Cyber bullying includes but is not limited to the following misuses of technology: harassment, teasing, intimidating, threatening, terrorizing another person or group of people by sending or posting inappropriate and hurtful e-mail messages, instant messages, digital pictures or images, or website postings, including blogs or any other messages via cyberspace. For purposes of this policy, "cyberspace" is defined as a global domain within the information environment consisting of the interdependent network of information technology infrastructures, including the Internet, telecommunications networks, computer systems, and embedded processors and controllers.

In situations in which cyber bullying originated off school property or from a non-school computer or telecommunication device, but is brought to the attention of school officials, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly impedes the day to day operations of a school. Such conduct includes, but is not limited to, harassment, bullying or making a threat off school grounds through cyberspace that is intended to endanger the health safety, or property of others at school, a District employee, or a school board member.

Any student who believes he/she has been subject to harassment and/or bullying may file a complaint in accordance with established complaint procedures or may complain directly to the building principal or designee. If the alleged harasser/bully is the person to whom the complaint would normally be made, the complaint should be made to the next higher administrative authority in the complaint procedure. Filing a complaint or otherwise reporting harassment and/or bullying in good faith will not reflect upon the individual's status nor will it affect his/her grades or benefits provided by the District. The District shall respect the confidentiality of both the complainant and the accused consistent with the District's legal obligations and with the necessity to investigate allegations of misconduct and to make corrective and/or disciplinary action when the conduct has occurred.

Any student or parent/guardian who becomes aware of or witnesses harassment and/or bullying has an obligation to report and will be supported by involved staff members in reporting the bullying/harassment to the proper authorities. Any District employee who becomes aware of or witnesses harassment and/or bullying has an obligation to intervene and report.

Students who engage in harassment and/or bullying in violation of this policy and/or retaliating against an individual for reporting harassment and/or bullying shall be subject to school disciplinary measures consistent with District policies and procedures up to and including suspension and/or expulsion.

The Building Principal will develop administrative rules to implement this policy in their buildings. Notice of this policy will be circulated to all schools and departments in the District on an annual basis and incorporated in employee and student handbooks. It will also be distributed to all organizations in the community having cooperative agreements with the public schools. Failure to comply with this policy may result in termination of the cooperative agreement.

STUDENT LOCKER SEARCHES (Policy 446.1). School lockers are the property of the School District of Pittsville. At no time does the School District of Pittsville relinquish its exclusive control of these lockers. These lockers are assigned to individual students as a convenient receptacle for storage of clothing, books, and other articles necessary for the student's use during the school day and shall not be used for any other purpose. Periodic general inspection of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. No padlocks other than those issued by the school may be used on school lockers. The school authorities will maintain a pass key for these padlocks. All school lockers and the contents within may be searched by school authorities for weapons, drugs, other contraband or any item that may place any student, employee, or anyone else on the school premise in danger. School authorities may

EARLY COLLEGE CREDIT PROGRAM (Policy 343.46). High School students who meet the eligibility requirements defined in applicable statutes, regulations, and district policies, and who submit timely and complete applications and notices, may be permitted to enroll in one or more courses at an institute of higher education through the Early College Credit Program. The high school principal or designee shall be responsible for 1) ensuring that the district appropriately processes requests/applications related to the Early College Program; and 2) determining whether the district will approve individual applications and pay for specific courses based on the criteria established in state law, any applicable state regulations, and applicable district policies and procedures.

The authority of program administrators includes, but is not limited to, the authority to make or approve the following determinations on behalf of the district: 1) whether a student meets the minimum eligibility criteria established in state law; 2) whether a proposed course is comparable to a course already offered in the district; 3) whether the proposed course and any resulting credit meets any of the district's high school graduation requirements; and 4) whether the student will be eligible to receive high school credit for the successful completion of a proposed course, and if so, the amount of high school credit.

STUDENT RECORDS (Policy 347). The Pittsville School District maintains student records for each student attending school in the District. These records include: (1) student progress records – courses taken, grades, immunization records, extracurricular activities and attendance; and, (2) student behavioral records – psychological tests, personality evaluations, records of conversations, records relating specifically to an individual student's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization records, law enforcement agency records obtained by the District, and any other student records which are not progress records.

State and federal laws require that the maintenance of student records assure confidentiality. The District has also adopted a student records policy and procedures (Policy 347). This notice is subject to state and federal laws and the District's policy and procedures. Accordingly, the following shall apply in the District:

1. An adult student, or the parent(s) or guardian(s) of a minor student, has the right to inspect, review and obtain copies of the student's school records upon request in accordance with established District procedures. The District will respond to such requests without unnecessary delay. Copies of the District's student records procedures are available upon request at the School District Office.
2. An adult student, or the parent(s) or guardian of a minor student, has the right to request the amendment of the student's school records if he/she believes the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Complaints regarding the content of student records may be made in accordance with established District procedures. Copies of the District's procedures are available upon request as outlined above.
3. An adult student, or the parent(s) or guardian(s) of a minor student, has the right to consent to the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational or safety interests in the records. A "school official" is a person employed by the District who is required by the Department of Public Instruction to hold a license; a law enforcement officer(s) who is individually designated by the School Board and assigned to the District; a person employed by or working on behalf of the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and police-school liaison personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a specific task (such as an attorney, hearing officer, auditor, medical consultant or therapist); or a person serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a "legitimate educational interest" if the official needs to review a student record in order to fulfill his/her professional or District responsibility. The District also, upon request, forwards a student's records to another school without consent in accordance with state law for purposes related to the student's enrollment or transfer. District procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.
4. An adult student, or the parent(s) or guardian(s) of a minor student, has the right to file a complaint with the U.S. Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5920.

RECRUITER ACCESS TO STUDENTS/RECORDS (Policy 347.1). In accordance with the District's designation and written notice of student directory data, the District may disclose a student's directory data to any person unless the student's parent or guardian (or adult student, if applicable) has notified the District, in writing, that any or all of the student's directory data shall not be disclosed. If an appropriate party exercises a valid opt out under this policy, then the District shall not disclose the directory data covered by the opt-out decision unless (1) an appropriate party provides advance written consent for the disclosure; or (2) the District determines that there is a separate and otherwise applicable exception to the confidentiality of the records that permits or requires such disclosure. Upon a student's initial enrollment and registration in the District, upon re-enrollment following a gap in enrollment, and upon each continuing student's initial transition into high school, the student's parent or guardian (or adult student, if applicable) shall be provided with a copy of the District's directory data notice and shall have 14 days to inform the school, in writing, that all or any part of the student's directory data may not be released without prior consent. During such 14-day periods, the District will avoid the release of the student's directory data under this policy.

MENINGOCOCCAL DISEASE INFORMATION. Meningococcal disease can be misdiagnosed as something less serious, because early symptoms like high fever, severe headache, nausea, vomiting and stiff neck, are similar to those of common viral illnesses. The disease can progress rapidly and can cause death or permanent disability within 48 hours of initial symptoms. Meningococcal disease is spread through direct contact with respiratory and/or oral secretions from infected persons (for example, kissing or sharing drinking containers). It can develop and spread quickly throughout the body, so early diagnosis and treatment are very important. The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctor's visit (11 to 12 year olds), adolescents at high school entry (15 year olds) if they have not previously been immunized, and for college freshmen living in dormitories. To learn more about meningococcal disease, vaccine information, and public health resources visit the following website: www.cdc.gov. The CDC website includes the CDC recommendations and information on the meningococcal vaccine.

NOTICE OF SUICIDE PREVENTION RESOURCES. According to section 115.365 of the state statutes, each school board must annually inform their professional staff of the resources available from the DPI and other sources regarding suicide prevention. Information describing the suicide prevention resources and services and how staff can access them, along with model notices, are available on DPI's website.

CHILD NUTRITION PROGRAMS AND FREE AND REDUCED-PRICE MEAL INFORMATION. The "National School Lunch Program" notice informing parents of the child nutrition programs offered in the Pittsville School District and eligibility requirements for free/reduced price meals, along with the application form, are sent to each parent at the beginning of the school year. If you have not received this information, please contact your school's office.

MEAL CHARGE POLICY NOTIFICATION (Policy 763). The School District of Pittsville utilizes a computer software program to keep track of family accounts. As the student purchases meals and/or milk, an offsetting charge for that meal will be made against their family account. Since this system depends on paying for meals in advance, families must keep a positive balance in their account. Accounts below \$25.00 will be notified weekly using email and the SchoolMessenger alert system. If an account gets below zero, a notice will be sent out stating if the amount due is not paid in five (5) working days, the student will no longer be able to participate in the breakfast and/or lunch program. When sufficient money has been added to the account, student(s) can once again participate in the school's breakfast/lunch programs. Applications for Free and Reduced Priced Meals are available in the office throughout the school year and on the district website. All students are issued a Student Identification Number. This number is entered through a key pad at the beginning of the lunch line. Since it is impossible to keep the number confidential, a food service representative will monitor the process to insure students are using the correct numbers. Prepayment of at least one week per child is recommended. You may send in any amount, whether it is daily, weekly, monthly, quarterly, semi-annually, or annually. Checks should be made payable to the "School District of Pittsville". Your canceled check is your receipt. If paying by cash, be sure to place the cash in a sealed envelope with the student's name and the amount enclosed. Money received after 9:00 a.m. will be applied to the next day's food service. If you are paying by cash and want a receipt, be sure to request one on or inside the envelope. You may also mail your payment to the School District of Pittsville, ATTN: Food Services, 5459 Elementary Avenue, Suite 1, Pittsville, WI 54466. If you prefer, online payments can be made at www.pittsville.k12.wi.us; a \$2.50 per transaction fee will be charged at the time of online payment. Checks returned to the School District as "NSF" or non-sufficient funds will be subject to a service charge of \$28.50. The family account will have the total of those amounts deducted from the balance. At the end of the year, if a family no longer has children attending school or if a family moves out of the district, the family must request reimbursement of any balance in the family account and indicate where it should be sent. Funds for families with students continuing the following year will remain in the family account for the next school year. If you have any questions regarding the Food Service Program, please contact the Food Services Department at 715-884-2517.

SCHOOL WELLNESS POLICY NOTIFICATION. Pittsville School District promotes health schools by supporting wellness, good nutrition, and regular physical activity as part of the total learning environment. District policy encourages all members of the school community to create an environment that supports lifelong healthy habits. The School Wellness Policy (Policy 458) is available on the district's web site.

ASBESTOS HAZARD EMERGENCY RESPONSE ACT NOTICE. As a result of Federal legislation (Asbestos Hazard Emergency Response Act – AHERA), each primary and secondary school in the nation is required to inform the public of the asbestos hazards and management plans. In response to his notification requirement, it has been determined all buildings used by the Pittsville School District are free of friable asbestos.

WI ACT 96 INDOOR ENVIRONMENTAL QUALITY MANAGEMENT PLAN. The Pittsville School District would like to inform staff, students, parents and the public of the district's Indoor Environmental Quality (IEQ) Management Plan. The plan was initially developed in 2012 and is reviewed as necessary. The plan was developed as deemed appropriate for the district. Questions and concerns should be directed to the IEQ Coordinator. Copies of the plan are available at the district office for a fee. The district office is located at 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466.

Pittsville School District no longer mails our quarterly newsletter, but provides it electronically. For those residents without Internet access, we will be happy to provide you with a hard copy either by stopping in the district office or it can be mailed upon request by calling 715-884-6694. To view the newsletter online, please visit our website at www.pittsville.k12.wi.us.

Click www.pittsville.k12.wi.us/Athletics for the most current sports schedules!

Congratulations to Pam Pralle, Elementary Custodian, on her 2019 Wisconsin Traditional Archers (WTA) Women's Recurve/Longbow Championship win. Pam is a 5-time WTA Women's State Champion.



SCHOOL DISTRICT OF PITTSVILLE
5459 ELEMENTARY AVENUE, SUITE 2
PITTSVILLE, WI 54466

District Administrator

Rodney Figueroa

Board of Education

Mandy Hoogesteger, President

Bob Wolff, Vice President

Melissa Marti, Treasurer

Connie Potter, Clerk

Jane Wesely, Member-at-Large

save the date

ANNUAL SCHOOL DISTRICT
MEETING

Wednesday, October 30 • 7:00 PM
Pittsville High School LMC